



MINUTES OF THE BOARD OF DIRECTORS MEETING
 OF THE ONTARIO RINGETTE ASSOCIATION INC.
 HELD IN TORONTO ON JUNE 12th, 2016 COMMENNCING AT 9:00 A.M.
 HEREINAFTER CITED AS D1-16

1. ROLL CALL

<u>PRESENT</u>		<u>ABSENT</u>	
President	John Voss	Athlete Director	Erienne Beuglet
Vice President Administration	Janet Logan	Vice President Communications	Colin Deans
Vice President Technical	Kelly Sitland		
Past President	Kim Noxon		
Central Region Director	Mary Slavik		
Eastern Region Director	Mike Lester		
Northeast Region Director	Terry Ablett		
Northwest Region Director	Vacant		
Southern Region Director	John Batchelor		
Western Region Director	Brian Breckles		
Staff:			
Executive Director	Mike Beaton		
Administrative Coordinator	Rose Snagg		

AGENDA ITEMS	MOTIONS	ACTION
2. ADOPTION OF AGENDA	Motion D1-16-01 THAT: the Agenda be adopted as approved. Moved: Western Region Director Seconded: Central Region Director Carried	



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3. ADOPTION OF THE PREVIOUS BOARD MEETING MINUTES	<p>Motion D1-16-02 THAT: the minutes of the May 7th 2016 Board of Directors Meeting is accepted. Tabled</p>	<p>✓ Minutes will go to the full Board for review seven days before being posted</p>
4. APPOINTMENT OF VICE PRESIDENTS TO PROGRAM COMMITTEES	<p>Motion D1-16-03 THAT: Vice President Administration be in charge of Games & Tournaments, Membership Services and Adult Development. Moved: Eastern Region Director Seconded: Vice President Technical Carried</p> <p>Motion D1-16-04 THAT: Vice President Technical is in charge of Sport Development, Elite Development, Coaching Development, Officiating Development and Rules Development. Moved: Past President Seconded: Northeast Region Director Carried</p> <p>Motion D1-16-05 THAT: Vice President Communications be in charge of board minutes and agendas, website updates, social media, and Notice to Members. Notices are to be approved by VP Communication with copy to President and corresponding program chairs. Withdrawn</p>	<p>✓ Review the job description of Board and Committee members to ensure they are carrying out the mandate given at BOD meetings.</p>



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5. APPOINTMENT OF PROGRAM COMMITTEE CHAIRS	<p>Motion D1-16-06 THAT: Nanci Laroche be appointed as Chair of the Adult Development Program for 2016-2018. Moved: Vice President Technical Seconded: Vice President Administration Carried</p> <p>Motion D1-16-07 THAT: Harry Hirsimaki be appointed as Chair of the Elite Development Program for 2016-2018. Moved: Vice President Administration Seconded: Past President Carried</p> <p>Motion D1-16-08 THAT: Amy Murray be appointed as Chair of the Officiating Development Program for 2016-2018. Moved: Vice President Finance Seconded: Central Region Director Carried</p> <p>Motion D1-16-09 THAT: Gerald Lamoureaux be appointed as Chair of the Coaching Development Program for 2016-2018. Moved: Past President Seconded: Western Region Director Carried</p>	



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6. APPOINTMENT OF STANDING COMMITTEE CHAIRS	<p>Motion D1-16-10 THAT: Robert Crandall, Vice President Finance and Terry Ablett, Northeast Region Director be appointed co-Chairs of the Appeals/Complaints Committee for 2016-2017. Moved: Vice President Technical Seconded: Western Region Director Carried</p> <p>Motion D1-16-11 THAT: and be appointed as Standing Members of the Appeals/Complaints Committee for 2016-2017 with as alternate. Tabled to September Board Meeting</p> <p>Motion D1-16-12 THAT: the Past President and any two of six Regional Directors be appointed to the Discipline Committee for 2016-2017. Moved: Northeast Region Director Seconded: Southern Region Director Carried</p> <p>Motion: D1-13 THAT: Janet Logan be appointed Chair Volunteer Recognition Committee for 2016-2017. Moved: Eastern Region Director Seconded: Central Region Director Carried</p>	<ul style="list-style-type: none"> ✓ Ensure that the language is clear in the appeals/complaints process ✓ September Board Meeting: an overview will be given to the Board on how the appeals process works ✓ September Board Meeting: Clarification around the Discipline process. ✓ Discipline Committee: If an issue arises, the Past President will recruit two Regional Directors to assist with the matter.



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6. APPOINTMENT OF STANDING COMMITTEE CHAIRS	<p>Motion: D1-14 THAT: Melinda Suchard be appointed as Nominations Chair for 2016-2017. Moved: Vice President Finance Seconded: Past President Carried</p> <p>Motion: D1-16-15 THAT: the Finance Committee be comprised of Vice President Finance, President, Executive Director Mike Beaton and two additional Directors: Vice President Administration and Director for Western Region for 2016-2017. Moved: Vice President Technical Seconded: Eastern Region Director Carried</p>	
7. APPOINTMENT OF SIGNING OFFICERS	<p>Motion: D1-16- 16 THAT: President, Vice President Administration, Vice President Finance and Mike Beaton, Executive Director be appointed as signing officers for the Corporation for the period June 2016 to June 2017. Moved: Western Region Director Seconded: Northeast Region Director Carried</p>	



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8. APPOINTMENT OF ORA SCREENING COMMITTEE	<p>Motion D1-16-17 THAT: Mike Beaton, Executive Director, Vice President Technical and Central Region Director Be appointed to the ORA Screening Committee for 2016-2018.</p> <p>Moved: Past President</p> <p>Seconded: Western Region Director</p> <p>Carried</p>	
9. NEW BUSINESS	<p>9.1 Orientation for New Members and Refresher for Others:</p> <ul style="list-style-type: none"> – Confidentiality of the Board: cannot disclose who voted or how they voted. – The Board must support passed motions regardless of how they voted. – The constitution can only be changed by the members. <ul style="list-style-type: none"> - Regulations can be changed by the Board. – Board Members make the final decisions on all motions brought forth at board meetings. Committee motions brought to the Board can be changed by the Board once they are moved and seconded. – Executive Committee will have meetings in the months where there aren't Board meetings scheduled on Saturday mornings by Skype/Conference Call <ul style="list-style-type: none"> - These are not decision making meetings <p>9.2 Timelines for Submitting Minutes and Motions from Program Committees Format for Submitting Minutes and Motions</p> <ul style="list-style-type: none"> – Vice President Technical and Administration will vet committee motions before they are published. – The Board of Directors should ask committees for clarification on 	



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	<p>motions before they are brought to the Board of Directors meetings.</p> <ul style="list-style-type: none"> – Motions will be sent back to committee for clarification if needed. – Minutes will be sent to the office within a week of the meeting – Any materials to be considered by the Board will be posted no later than Friday, a week before the Board Meeting – Vice President Technical, Administration, Technical Director and Program Chairs will have a meeting discussing the distribution of committee minutes – A timeline of deliverables for each stage of the information systems process will be developed. (website update, registration system, etc) <p>9.3 Notification process for contacting Award winners – Southern Region Director</p> <ul style="list-style-type: none"> – Volunteer Recognition Committee will meet and determine how to notify winners. <p>9.4 Certificates for Retiring Board of Directors and Program Chairs – Executive Director</p> <ul style="list-style-type: none"> – Volunteer Recognition Committee will make a recommendation on how to honour retiring board members <p>9.5 Office Relocation and Update – Executive Director</p> <ul style="list-style-type: none"> – The landlord is currently honouring the rate that was provided under SAO – John Frittenberg is working on behalf of the steering committee to negotiated prices – Cressa is looking at new spaces for the office – When negotiations are finalized and the “Collective of Sports” selects a site 	<p>✓ Executive Director to forward Steering Committee documents to the Finance Committee</p>
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	<p>the decision time line will be two weeks to determine if we are in or out</p> <ul style="list-style-type: none">- A discussion regarding succession management needs to take place before a long term commitment is made- Finance committee will help make the final decision. <p>9.6 Concussion Presentation</p> <ul style="list-style-type: none">- A Concussion Committee will be formed.- Athlete Director will be involved in the committee.- Chairs will recommend a representative to sit on the committee- Intent will be considered when the committee meets.- Budget will be created to determine the funds needed for the committee. <p>Motion D1-16-18 THAT: Southern Region Director will chair the Concussion Committee. Moved: Past President Seconded: Vice President Finance Carried</p>	
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	<p>9.6 Set Fees for the 2016 – 2017 Ringette Season Motion D1-16-19 THAT: the fees for the 2016 – 2017 Ringette season are: U6/U7/U8: \$21.50 U9 – 35+: \$35.00 Officials: \$29.00 Coaches/Assistant Coaches: \$20.50 Managers: \$20.50 Trainers: \$20.50</p> <p>Moved: Western Region Director Seconded: Northeast Region Director Carried</p> <p>9.7 Staffing Succession Planning</p> <ul style="list-style-type: none">– Western Region Director has contacts and will help with the succession planning process<ul style="list-style-type: none">- Gathering of information on staffing models- Determine gains from the IT program and who would manage it once it is up and running.- Staff will have a discussion with the Western Region Director and give recommendations on how we can better utilize our positions.	
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	9.8 Communication <ul style="list-style-type: none"> – Copy the relevant Directors, Chairs and Staff on emails. – Finance Committee will look at the value CSTT provides and if they are able to the meet the expectations set by the ORA 	
10. DATES FOR BOARD OF DIRECTORS MEETING FOR UPCOMING YEAR	September 16 th – 18 th , 2016 November 25 th – 27 th , 2016 January 27 th – 29 th , 2017 May 12 th – 14 th , 2017 AGM: June 9 th – 11 th , 2017	
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11. DATES FOR PROGRAM COMMITTEE MEETINGS	August 12 th – 14 th , 2016 January: TBD April 21 st – 23 rd , 2017	
12. ADJOURNMENT	Motion: D1-16- 20 THAT: the meeting be adjourned. Moved: Western Region Director Time: 12:38pm	