



## MEMBERSHIP POLICY

### PURPOSE

The purpose of this Policy is to govern the admission and denial of Membership within Ringette Ontario and the responsibilities of accepted Members to stay in good standing.

### APPLICATION OF THIS POLICY

This policy applies to all Ringette Ontario Members and potential Members.

### CATEGORIES OF MEMBERSHIP

Membership requirements are defined in Ringette Ontario's By-laws.

### APPLICATION OF MEMBERSHIP

Application for Membership is defined below and in Ringette Ontario's By-laws.

### ADMISSION OF MEMBERS

No entity will be admitted as a Member of Ringette Ontario unless:

- a) The candidate Member has made an application for Membership in a manner prescribed by Ringette Ontario;
- b) The candidate Member has been approved by majority vote as a Member by the Board or by any committee or individual delegated this authority by the Board;
- c) If, at the time of applying for Membership the candidate Member is currently a Member, the candidate Member is a Member in good standing;
- d) If the candidate Member was at any time previously a Member, the candidate Member was a Member in good standing at the time of ceasing to be a Member; and
- e) The candidate Member has submitted, if applicable, the following:
  - i. Proof of incorporation and By-laws;
  - ii. Operating Guidelines;
  - iii. Official contact\* and mailing address;
  - iv. Name and addresses of its directors;
  - v. Jurisdictional area;
  - vi. Number of registered athletes and estimate of total number of athletes residing in jurisdiction;
  - vii. Proof that it has registered all its athletes, officials and coaches and paid the prescribed fees;
  - viii. Its membership list to Ringette Ontario and paid dues as prescribed by the Board.

*\*NOTE: Ringette Ontario* assumes that the President/Chair of each Member is the official contact in all matters unless directed otherwise in writing by the said Member. It shall be the responsibility of this contact to disseminate information to the Member's membership as appropriate.

## **EXPIRATION OF MEMBERSHIP**

All Memberships within Ringette Ontario will expire on June 15<sup>th</sup> of each year.

## **RENEWAL OF MEMBERSHIP**

Membership within Ringette Ontario does not renew automatically.

No Ringette Ontario Member will be renewed as a Member of Ringette Ontario unless:

- a) The renewing Member has made an application for Membership renewal in a manner prescribed by Ringette Ontario;
- b) The renewing Member is a Member in good standing; and
- c) The renewing Member has submitted, if applicable, the following:
  - i. Proof of incorporation and By-laws\*
  - ii. Operating Guidelines\*;
  - iii. Official contact and mailing address\*;
  - iv. Jurisdictional area\*;
  - v. Name and addresses of its directors;
  - vi. The number of registered athletes and estimate of total number of athletes residing in its jurisdiction;
  - vii. Membership list and dues as prescribed by the Board.

*\*NOTE: Renewal of Membership in consecutive years does not require resubmission of proof of incorporation and By-laws, operating guidelines, mailing address or jurisdictional unless they have been changed or amended.*

## **MEMBERSHIP FEES**

Membership fees will be determined annually by the Board upon the recommendation by the Executive Director.

Membership fees will be invoiced three times over the course of the season. Failure to pay any outstanding Membership fees by June 30<sup>th</sup> will result in expulsion from Ringette Ontario.

## **GOOD STANDING**

A Member of Ringette Ontario will be in good standing provided that the Member:

- a) Has not ceased to be a Member;
- b) Has not been suspended or expelled from membership, or had other restrictions or sanctions imposed;
- c) Has completed and remitted all documents as required by the Association;
- d) Has complied with the By-laws, policies, procedures, rules and regulations of the Association;
- e) Is not subject to a disciplinary investigation or action by the Association, or if subject to disciplinary action previously, has fulfilled all terms and conditions of such disciplinary action to the satisfaction of the Board; and
- f) Has paid all required membership dues or debts to the Association, if any.

Members who cease to be in good standing may have privileges suspended and will not be entitled to vote at meetings of Members or be entitled to the benefits and privileges of Membership until such time as the Board is satisfied that the Member has met the definition of

good standing as set out above.

### **PRIVILEGES OF MEMBERSHIP**

Members of Ringette Ontario are entitled to:

- a) A copy of the By-laws and Policies and Procedures of Ringette Ontario;
- b) A copy of the minutes of Annual and Special General Meetings;
- c) Take part in national programs and events, if eligible;
- d) Enter teams to participate in the Canadian Ringette Championships/Eastern Canadian Ringette Championships, if eligible;
- e) Enter athletes to participate in the Ontario Winter Games, if eligible;
- f) One free rule book at the time of publication;
- g) Attend Annual and Special General Meetings;
- h) Attend technical/program Meetings;
- i) Voting privileges as defined in the Ringette Ontario By-laws;
- j) Regular correspondence;
- k) Register athletes, subject to all fees and assessment as determined by the Board; and
- l) Other privileges as determined by the Board.

### **WITHDRAWAL AND TERMINATION OF MEMBERSHIP**

Withdrawal and termination of membership is defined below and in the Ringette Ontario By-laws.

A Member may resign from Ringette Ontario by giving a written notice to the Board. The Member's resignation will become effective the date on which the request is approved by the Board.

A Member may not resign from Ringette Ontario when the Member is subject to disciplinary investigation or action.

A Member will be expelled from Ringette Ontario for failing to pay Membership dues or monies owed to the Ringette Ontario by the deadline dates prescribed by Ringette Ontario.

In addition to expulsion for failure to pay Membership dues, a Member may be suspended or expelled from Ringette Ontario in accordance with Ringette Ontario's policies and procedures relating to discipline of Members.