



Ringette Ontario

EXPEDITED APPEAL PROCESS

1. PURPOSE

- 1.1. The RO Appeal Policy does not lend itself to the short time frame in which decisions must be made regarding disputes arising from the Team Selection Process.

2. JURISDICTION

- 2.1. This document sets out the policy and procedure for appeals related exclusively to team selection at the A & AA Provincial Championships by the G&T Committee.

3. WHO IS ELIGIBLE TO APPEAL

- 3.1. Only teams at the A and AA level are eligible to appeal the decision of the Games & Tournaments Committee that either:
 - 3.1.1. excludes them from participation in the provincial championships or
 - 3.1.2. delegates them to the lower tier when there are thirteen (13) teams or more.

4. GROUNDS FOR APPEAL

- 4.1. A decision cannot be appealed simply because one does not like or agree with it. The sole grounds for appeal are:
 - 4.1.1. That a mathematical error occurred in allotting points using the ranking formula.
 - 4.1.2. That the selection criteria have not been properly implemented.

5. EXPEDITED APPEALS PANEL

- 5.1. The panel will consist of three (3) individuals.
- 5.2. The Chair will be appointed by the RO Executive Director.
- 5.3. No person on the Panel shall be related to a participant in the Provincial Championships in question.

6. SUBMITTING AN APPEAL

- 6.1. A mathematical error occurred in allotting points using the ranking formula.
- 6.2. Mathematical errors can be reported at any time directly to the RO Technical Director or a Member of the Provincial Games & Tournaments Committee.
 - 6.2.1. Within three (3) days the RO Technical Director and G&T Chair or delegate will review the mathematical calculations and report to the appellant verifying that the correction was made or that the original calculation was correct.
 - 6.2.2. The latest that a mathematical error can be reported is noon five (5) calendar days after the posting of the final ranking for Provincial Championships.
 - 6.2.3. If the appellant is still in disagreement with the decision, then they can appeal through the steps found in Section 7.
- 6.3. Selection criteria have not been properly implemented.

6.3.1. An appeal on these grounds can be submitted at any time. The deadline for submission is noon five (5) calendar days after the posting of the final team ranking for Provincial championships. A team that believes that there are grounds for an appeal the team must:

6.3.2. Complete and submit a written appeal on the Games and Tournament Expedited Review Process form (G&T-F-09)

6.4. Appeals must be submitted via email to the RO Executive Director at executivedirector@ringetteontario.com

6.5. A payment of \$100.00 must accompany the written notice of intent to appeal.

6.5.1. The payment must be received within the five (5) day timeframe.

6.5.2. Payments can be made by e-Transfer to accounting@ringetteontario.com and include name and purpose (appeal).

6.5.3. This deposit will be refunded upon successful outcome of the appeal.

7. APPEAL PROCESS

7.1. Upon receipt of the appeal, the Chair of the Games and Tournament Committee is informed and provided with a copy of the appeal. He/she has three (3) calendar days to respond to the appeal and submit a completed Games and Tournament Expedited Review Process form (G&T – F-09).

7.2. Upon receipt of the appeal, any team that may be removed from the Provincial Championship as a result of the appeal, is informed and provided with a copy of the appeal. If the team wants to be heard they should contact G&T and submit their input to them within the three (3) day deadline.

7.3. G&T would be obliged to review the team's input but not obliged to use it.

7.4. Upon receipt of the appeal, the Appeal Panel has three (3) days to review the request and rationale for appeal to determine if an appeal is justified. If satisfied that there are not sufficient grounds for an appeal the parties in question will be notified.

7.5. If there are sufficient grounds to appeal, the Appeal Panel has five (5) days to make a decision.

7.5.1. The scope of the Appeal Panel jurisdiction includes:

7.5.2. Denying the request.

7.5.3. Uphold the request and the team in question plays and another team is displaced.

7.5.4. Uphold the request adding the team in question while not removing other teams if the host is able to accommodate and G&T can re-work ice and officials' schedules.

8. DECISION

8.1. The decision of the Appeal Panel will be final.

8.2. The Chair of the Appeals Panel will deliver a decision with rationale to the Executive Director via e-mail.

8.3. The Executive Director will immediately advise, via e-mail, the appellant of the decision upon receipt from the Appeals Panel.

- 8.4. The Executive Director will deliver a decision to the Provincial Games and Tournament Committee immediately in verbal or email form.
- 8.5. NOTE: That “days” refers to the total number of calendar days including weekends or holidays. The Appeal Panel reserves the right to modify these timelines to accommodate the particular circumstances of any appeal.

Games and Tournaments Expedited Review Form

Information Required from the Appellant

Team Name

Posted Ranking of Team

Team Level

Reason for Appeal:

Any background information/correspondence between team and regional G&T Coordinator prior to rankings being posted:

Correspondence between team and regional G&T Coordinator after rankings being posted:

Information Required by G&T Committee

Rationale for the posted Ranking of Appealing Team:

Any background information/correspondence between team and regional G&T Coordinator prior to rankings being posted:

Correspondence between team and regional G&T Coordinator after rankings being posted:

Latest ice contract to review (to support addition of 1 team, if applicable in situation):

G&T suggestion on what they would like to see happen:
