



## Club Membership Application: 2022-2023 Renewal

Completed applications can be emailed to [clubdevelopment@ringetteontario.com](mailto:clubdevelopment@ringetteontario.com)

GENERAL CLUB INFORMATION		
<i>Club Name (Operating Name)</i>		
<i>Legal Club Name (if different from Operating Name)</i>		
<i>Club Location Street Address</i>	<i>City</i>	<i>Postal Code</i>
<i>Mailing Address (if different from above)</i>	<i>City</i>	<i>Postal Code</i>
<i>Main Club Contact</i>	<i>Position</i>	
<i>Club Email</i>	<i>Website</i>	
<i>Facebook</i>	<i>Instagram</i>	
<i>Twitter</i>	<i>Other social media</i>	
<i>Membership Category</i> <input type="checkbox"/> QRP <input type="checkbox"/> League <input type="checkbox"/> Adult Affiliate Teams	<i>Club Size (All participants)</i> <input type="checkbox"/> 1-49 <input type="checkbox"/> 50-99 <input type="checkbox"/> 100-199 <input type="checkbox"/> 200-299 <input type="checkbox"/> 300+	
<b>Ringette Programs Offered</b>  <i>Age Groups</i> <input type="checkbox"/> Children's Ringette <input type="checkbox"/> Minor (U10-U19) <input type="checkbox"/> 18+  <i>Divisions</i> <input type="checkbox"/> A <input type="checkbox"/> AA <input type="checkbox"/> B <input type="checkbox"/> C  <i>Off-Season</i> <input type="checkbox"/> Camps <input type="checkbox"/> Training  <i>Other programs, please specify:</i>	<b>Events Hosted</b>  <i>Come Try Ringette</i>  <i>Tournament(s)</i>  <i>League Games</i>  <i>Other events, please specify:</i>	
<b>Club Description:</b> <i>Please share a short club description or summary of your club for the Ringette Ontario website. Feel free to attach photos as well.</i>		

CLUB GOVERNANCE & ADMINISTRATION INFORMATION		
<i>Date of Club's Last Annual General Meeting:</i>		
<i>President</i>		<i>Term Expires</i>
<i>Email</i>		
<i>Vice President</i>		<i>Term Expires</i>
<i>Email</i>		
<i>Treasurer</i>		<i>Term Expires</i>
<i>Email</i>		
<i>Secretary</i>		<i>Term Expires</i>
<i>Email</i>		
<i>Director</i>	<i>Role</i>	<i>Email</i>
<i>Director</i>	<i>Role</i>	<i>Email</i>
<i>Director</i>	<i>Role</i>	<i>Email</i>
<i>Director</i>	<i>Role</i>	<i>Email</i>
<i>Director</i>	<i>Role</i>	<i>Email</i>
<i>Financial Contact – if not the Treasurer (will be sent invoices from RINGETTE ONTARIO)</i>		
<i>Email</i>		
<i>Coaching Contact (will be sent information regarding coach development and high-performance programs)</i>		
<i>Email</i>		

**POLICIES, PROCEDURES, & DOCUMENTS**  
 Please indicate which of the following your club currently has in place. Any missing items can be developed with the assistance of the RO Club Manager, [clubmanager@ringetteontario.com](mailto:clubmanager@ringetteontario.com).

Yes	No		Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	By-laws updated within last 3 years	<input type="checkbox"/>	<input type="checkbox"/>	Athlete Protection Guidelines
<input type="checkbox"/>	<input type="checkbox"/>	Emergency Action Plan	<input type="checkbox"/>	<input type="checkbox"/>	Privacy Policy
<input type="checkbox"/>	<input type="checkbox"/>	Emergency Procedures	<input type="checkbox"/>	<input type="checkbox"/>	Screening Policy
<input type="checkbox"/>	<input type="checkbox"/>	Adopted Ringette Ontario's Concussion Policy	<input type="checkbox"/>	<input type="checkbox"/>	Filed Form One with Service Ontario and appropriate tax information
<input type="checkbox"/>	<input type="checkbox"/>	Conflict of Interest Policy	<input type="checkbox"/>	<input type="checkbox"/>	Appropriate classification of employees, independent contractors, or volunteers
<input type="checkbox"/>	<input type="checkbox"/>	Confidentiality Policy	<b>Clubs with Employees</b>		
<input type="checkbox"/>	<input type="checkbox"/>	Member's Code of Conduct	<input type="checkbox"/>	<input type="checkbox"/>	Workplace Violence & Harassment Policies
<input type="checkbox"/>	<input type="checkbox"/>	Code of Conduct - Procedures to manage situations	<input type="checkbox"/>	<input type="checkbox"/>	Health & Safety Policy and Info Board
<input type="checkbox"/>	<input type="checkbox"/>	Accessibility Policy	<input type="checkbox"/>	<input type="checkbox"/>	Follow ESA for Leaves, vacation, hours of work procedures

By signing below, we acknowledge our understanding and adherence to the following:

- The information submitted in this application is true to the best of our knowledge.
- If, at any time during the membership year, the information in this application is to change, a club representative will notify RINGETTE ONTARIO within 21 days.
- Our club is only eligible for membership if it is in good standing with RINGETTE ONTARIO at the time the application is received.
- As a member of RINGETTE ONTARIO, our club commits to registering all its participants with RINGETTE ONTARIO, in the correct category(ies)
- As a member of RINGETTE ONTARIO, our club must adhere to RINGETTE ONTARIO policies applicable to clubs; and
- Our club's membership for the application year will only be confirmed once this application has been approved and the Annual Membership Fee has been received.

\_\_\_\_\_  
 President

\_\_\_\_\_  
 Second Signing Authority

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Date

FEE PAYMENT
2022-2023 RINGETTE ONTARIO Annual Club Membership fee is:
<input type="checkbox"/> \$150.00 QRP
Please indicate how the club would like to pay the fee:
<input type="checkbox"/> Cheque, made payable to <b>Ringette Ontario, 2508-4205 Shipp Drive, Mississauga, ON L4Z 2Y9.</b>
<input type="checkbox"/> Electronic Funds Transfer. Please send the EFT and email your password to: <a href="mailto:accounting@ringetteontario.com">accounting@ringetteontario.com</a>
<input type="checkbox"/> Online Invoice, please indicate the email to be used:

For RINGETTE ONTARIO Office Use Only (Date and Initial)	
In Good Standing:	
Application Approved:	Fee Paid:
Club Notification of Application Status:	Entered: